UNIVERSITY OF MINNESOTA

The following survey should be completed by you and your research partner separately. Each of the questions in the survey covers one of the main themes in partnership research. You and your research partner may/may not have had discussions about these themes, but the goal of this exercise is to help you begin or continue the conversation with your research partner in order to develop a plan of action.

1. ***Project goal:*** From your perspective, in one sentence state the goal of your project.

2. ***Decision Making:*** My preferred decision-making style is… *(circle one)*
   a. Consensus *(a process that allows the entire group to be heard and actively participate with an ultimate goal of finding common ground. There are no "winners" or "losers" in this process and discussion continues until a consensus is achieved.)*
   b. Democratic *(a process that allows for all options to be discussed so as to fully inform decisions made by the group. Decisions are made through a voting process and the "losing" side agrees to abide by the majority decision.)*
   c. Delegation *(a process that allows the group to divide up certain decision-making power among subcommittees or individuals within the larger group.   These subcommittees may be determined based on specialized expertise/ knowledge of a given subject. The larger group agrees to abide by the decision of the subcommittee or individual.)*
   d. I have not thought about this

   Comment:

3. ***Communication:*** My preferred method of communication between me and the rest of the research team is… *(circle one)*
   a. Email *primarily*
   b. Phone *primarily*
   c. A combination of scheduled in-person meetings
   d. A combination of all the above options
   e. I am open to negotiation
   f. I have not thought about this

   Comment:

4. *Accountability:* For the following project tasks, please identify, from your perspective, who is <u>most responsible </u>for ensuring the task is completed as scheduled. *(circle one for each item)*
   a. Deciding upon a decision-making approach within the partnership *(me, my partner, both of us equally)*
   b. Creating/finalizing data collection instruments *(me, my partner, both of us equally)*
   c. Recruiting participants *(me, my partner, both of us equally)*
   d. Collecting data from participants *(me, my partner, both of us equally)*
   e. Inputting data into project database *(me, my partner, both of us equally)*
   f. Analyzing data *(me, my partner, both of us equally)*
   g. Interpreting results *(me, my partner, both of us equally)*
   h. Identifying how to disseminate final results *(me, my partner, both of us equally)*
   i. Determining data ownership *(me, my partner, both of us equally)*

   Comment:

5. *Data access/use:* The data collected as a part of this research project will ultimately be…
   a. Stored at the community partner's agency/institution and they will decide how to use it in the future
   b. Stored at the university and they will decide how to use it in the future
   c. Stored at the community partner's agency/institution, but both partners will develop a protocol for how it will be used in the future
   d. Stored at the university, but both partners will develop a protocol for how it will be used in the future
   e. I have not thought about this

   Comment:

6. *Conflict:* When I have a disagreement with a colleague, the way I prefer to deal with it is… *(circle one)*
   a. Go directly to my colleague and openly discuss the disagreement with the intention of resolving the issue
   b. Ask a third, neutral party to mediate a discussion between me and my colleague with the intention of resolving the issue
   c. Avoid addressing the issue directly or indirectly in the hopes that the disagreement will resolve itself over time
   d. I have never had a disagreement with a colleague
   e. I have not thought about this

   Comment:

7. *Data ownership:* For this question, please read the following 2 scenarios and then tell us how you would act in the given situations. *(circle one option for each scenario)*

> *Scenario 1: You are a university researcher and you have been asked to submit an abstract on your project for a national conference taking place later in the year. The deadline for submitting your abstract is 4:30pm today. You have just completed some preliminary data analysis, but have not had time to discuss the findings with your community partner. Do you…*

I. Submit the abstract and send it to your community partner after the fact, explaining you had a tight deadline and ask for their understanding
II. Immediately contact your community partner, explain the situation and ask him/her to quickly review the abstract before submitting
III. Do not attempt to submit the abstract because you cannot guarantee your community partner will have ample time to discuss the results and review the abstract before submitting

> *Scenario 2: You are a community-based researcher and you are preparing to participate in a community-sponsored event to take place tonight. Members of your community who are aware of your project ask you to provide an update on the status of the project, including any results you have up to this point. You have received preliminary results from your university partner, they have asked you to review and provide comment. Do you…*

I. Take the preliminary results with you to the event and share them publicly and tell your university partner after the fact, explaining you were asked at the last minute for an update
II. Immediately contact your university partner, explain the situation and ask him/her if it is ok to share the results at the event
III. Do not share the results, but give an update on the status of the project assuring the community that results are forthcoming because you cannot guarantee your university partner will have ample time to discuss the results and review them before sharing publicly

Comment:

8. *Dissemination of results:* From your perspective, what are the two most important audiences that should hear about the results of your project?

9. *Sustainability:*

    a. At the end of this pilot project (12 months), I will know that this <u>project</u> has been successful because…

    b. My hope is that within the next five years, this community-university collaborative research <u>partnership</u> will…